



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

NEW CHARTER HOUSING TRUST GROUP
REVENUES SECTION
CAVENDISH 249
CAVENDISH STREET
ASHTON UNDER LYNE OL6 7AT

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address

Postcode

Your Rent Payment Reference

Originator's Identification Number

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TENANT- PLEASE COMPLETE or AMEND IF NECESSARY:

Your Name and Address:

Please indicate which date you would like the payment to be collected:

Weekly	15th	22nd

FOR NEW CHARTER HOUSING TRUST GROUP OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

Instruction to your Bank or Building Society

Please pay New Charter Housing Trust Group Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with New Charter Housing Trust Group and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DD11

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change New Charter Housing Trust Group will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by New Charter Housing Trust Group or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.